

Shackamaxon Catering for All Seasons

Proposal for: Mellon Bank
on May 17, 2003

Cost Analysis:	Version:	A	B	Contact Supervisor	
	<u>A</u>		<u>B</u>	<u>C</u>	Eric von Starck
Menu	\$21.00		\$25.50	\$28.00	Paul Spangler
Bar Equip/Service.	\$3.85		\$3.85	\$3.85	Ken Correll
Staff/Service (no tax)	\$11.99		\$11.99	\$11.99	
Decoration/Flowers	\$7.50		\$7.50	\$7.50	
General Equipment	\$13.30		\$13.30	\$13.30	
Tax on taxable @ 6%	\$2.74		\$3.01	\$3.16	
Total Per Person	\$60.38		\$65.15	\$67.80	
Alcohol Costs Est.	\$1.52		\$1.52	\$1.52	
Total P/P inc. Alc.Est	\$61.90		\$66.67	\$69.32	
Total X 400	\$24,759.21		\$26,667.21	\$27,727.21	
For Each Person above or below			400	Deduct/Add Food Menu & Beverage Service Costs	

Advance Deposit **\$20,000** has kindly been remitted

Please note that the number of guests may easily be altered up to 5 days before the event. After that time, the total order currently confirmed is the number for which we will be preparing. It may, however, be possible to add to that number. And, if you wish, we can plan for door arrivals.

Should you wish to proceed with a booking, we suggest an advance of 0% which will be applied to your final bill. Should you cancel at any time up to one week before the date of the event Your Corp Name will refund to you all monies that have not been paid out or expensed. on behalf of the event detailed herein

Insurances: Should a concurrence of liabilities arise, we, your potential contractee, provide a range of insurances:

Umbrella Liability: \$1,000,000.00	Workers' Comp: for staff	
Liquor Liability \$500,000.00	Motor Vehicle \$500,000.00	x each vehicle

Loss /Breakage/Damage

All losses, breakages and damages to and of rental equipment, site equipment, furnishings and decorations - that may be attributed to the "Client" and/or the guests of the "Client" are the responsibility of the "Client" and will be charged at replacement or repair cost. Should the client request Your Corp Name Catering to use any of the client's own glassware, plates, flatware or any other serving or decorative equipment, Your Corp Name regrets that it takes no responsibility for loss, damage, or breakage to those goods during the event

Payment

Payment in full will be within 10 days of the date of the event and a 1.5% charge per month will be added to all unpaid balances.

Again, thanks so much for asking us to provide you with these suggestions,

For Shackamaxon Catering for All Seasons

For Mellon Bank

Dated 09/03/2003

Dated: